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| 1. | Visit [www.sedanceacademy.co.uk](http://www.sedanceacademy.co.uk) |  |
| 2. | Click on Services - Packages |  |
| 3. | Browse (DO NOT BUY ONLINE) |  |
| 4. | Message Sophie your package option; including choice of classes | e.g. Hey Sophie,  Silver Package = Martyn class & Atom |
| 5. | Set up Direct Debit on your Mobile Banking App |  |
| 6. | 30-90-82 10818968 |  |
| 7. | Once paid, download ZOOM (mobile or laptop) and sign up |  |
| 8. | Message Sophie to inform zoom has been downloaded |  |
| 9. | A meeting code will be sent to you |  |
| 10. | Click the option in top right, join meeting |  |
| 11. | Enter code.... Ta Da! |  |
| 12. | Invites will be sent to you also, plus to can add meetings to your Calendar to help remind you ☺ |  |

**Important : 9th April 2020**

All of these packages are inclusive of Marvel Opening, Marvel Finale, other group show numbers and Ballet Training.

All of these monthly direct debits include access to workshops in half term, dance camps, movie nights etc. As you pay a monthly fee during holiday periods, you do not need to pay for holiday events. (This does not include Awards Night or Show Tickets).

Should you not wish to continue this after the Lockdown period, please let Miss Sophie know before cancelling the direct debit. Cancellation of Direct Debit, will result in children not having access to codes for ZOOM for following months classes.

You will receive a monthly breakdown receipt to your email address / or in lessons to clarify ending dates.

The first payment is Monday 20th April 2020 and finishes Tuesday 19th May 2020.   
The second payment is Wednesday 20th May 2020 and finishes Friday 19th June 2020.

Option to cancel after second payment is fine, and can restart at your convenience, but please work through steps above to ensure you are kept up to date.

Should you wish to cancel at any point, please give one weeks’ notice to Miss Sophie.

If you have any questions, please get in touch before agreeing to terms and conditions.

Kind regards,  
Sophie Eliza